



MOUNT LAUREL TOWNSHIP
Parks & Recreation Department
100 Mount Laurel Road Mount Laurel, NJ 08054
Phone: (856) 234-0001 ext. 1220 – Fax: (856) 234-8240
www.mountlaurel.com

FACILITY/ATHLETIC FIELD USE PERMIT APPLICATION

In order to reserve an Athletic Field or Facility, this form must be filled out and submitted to Mount Laurel Township's Recreation Department along with a Certificate of Insurance, and a team roster with names and addresses of over 75% Mount Laurel residents.

*Please fill out practice and game times on back.

Please fill out the below information clearly to ensure that we have accurate information.

CONTACT INFO

NAME: _____ DATE: _____

NUMBER: _____

EMAIL: _____

LEAGUE INFO

SPORT: _____

ORGANIZATION: _____

NAME OF TEAM: _____

(Circle One): ADULT LEAGUE or YOUTH

IF YOUTH, AGES OF CHILDREN: _____

FIELD(S)/FACILITY REQUESTED: _____

LIGHTS NEEDED? (Circle one) YES NO

(Circle one): PROFIT NON PROFIT

FOR OFFICE USE ONLY

CERT OF INS RECEIVED: _____ ROSTER RECEIVED: _____ DATE: _____

PAYMENT AMT: _____ CHECK NUMBER: _____ DATE OF CHECK: _____



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SCHEDULE

SEASON START DATE: _____

SEASON END DATE: _____

FIELD: _____

PRACTICE SCHEDULE

DAY OF THE WEEK	TIMES
MONDAY	TO
TUESDAY	TO
WEDNSDAY	TO
THURSDAY	TO
FRIDAY	TO
SATURDAY	TO
SUNDAY	TO

GAME SCHEDULE

DAY OF THE WEEK	TIMES
MONDAY	TO
TUESDAY	TO
WEDNSDAY	TO
THURSDAY	TO
FRIDAY	TO
SATURDAY	TO
SUNDAY	TO

Instructions for Submission

- Application must be submitted with a roster minimum of 75% Mount Laurel Residents. Proof of residency must be submitted for each roster member.
- In order to use a facility, the applicants must be covered by insurance. A facility will not be granted without a Certificate of Insurance.
- There is a Fee to use Mount Laurel Township's facilities. Please check with the Township's Parks and Recreation department for the most current fee.

This form along with required information can be mailed or dropped off to:

Mount Laurel Parks and Recreation Department
100 Mount Laurel Road
Mount Laurel, New Jersey 08054
Phone: 856-234-0001 Ext: 1220
Fax Number: 856-234-8240
Office Hours: Monday – Friday, 8:00am to 4:00 pm