

**MOUNT LAUREL TOWNSHIP**  
COMMUNITY DEVELOPMENT  
ZONING DIVISION  
100 MOUNT LAUREL ROAD  
MOUNT LAUREL, NEW JERSEY 08054

**SCHEDULED MEETINGS OF THE ZONING BOARD OF ADJUSTMENT**

Regular Meeting – (normally) FIRST WEDNESDAY OF EACH MONTH – COURT ROOM, MAIN BUILDING  
A Work Session Meeting will precede each Regular Meeting by forty-five minutes, in conference room A.

MOUNT LAUREL MUNICIPAL COMPLEX  
100 Mount Laurel Road, Mount Laurel, New Jersey 08054

APPLICATIONS must be submitted to the Zoning Board of Office by Noon on the  
“Deadline for Filing Date” listed below in order to appear on the agenda for the next  
Regular Meeting and submissions must be completed by noon the Monday preceding the  
meeting on which it is scheduled to be heard. (Note Rules and Regulations for  
scheduling of applications filed with a site plan and or subdivision application.)

Work Session and Regular Meetings will commence at 7:00 p.m.

**2011**

**DEADLINE FOR FILING  
DATE**

**WORKSESSION AND  
REGULAR MEETING  
DATE**

January 10, 2011

February 02, 2011

February 07, 2011

March 02, 2011

March 07, 2011

April 06, 2011

April 11, 2011

May 04, 2011

May 09, 2011

June 01, 2011

June 06, 2011

June 29, 2011

July 11, 2011

August 03, 2011

August 08, 2011

September 07, 2011

September 12, 2011

October 05, 2011

October 11, 2011

November 02, 2011

November 07, 2011

December 07, 2011

December 12, 2011

January 04, 2012

Formal Action may be taken at any scheduled Work Session or Regular Meeting.

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ZONING BOARD OF ADJUSTMENT 2011

CHAIR	ALAN KRAMER	
VICE CHAIR	JOHN FRANCESCONE	
	IRWIN EDELSON	
	JOSEPH GREEN	
	ROBERT KILLEN	
	LISA CONTE	
ASST. SEC.	THERESA JAWORSKI	
ALTERNATE # 1	JEANNE M. ANDERSEN	
ALTERNATE # 2	MARILYN JONES	
ENGINEER	ALAIMO ASSOC. BILL LONG	609-267-8310
PLANNER	LOUIS GLASS ASSOC. LOU GLASS	610-664-6884
SOLICITOR	ANTHONY COSTA, ESQ.	856-784-3434
TRAFFIC ENGINEER	LITWORNIA ASSOC. AL LITWORNIA	609-654-1334
FIRE MARSHAL	ROSS KOWNATSKY	856-234-6053 EXT. 5912
ZONING BOARD SECRETARY	GERRY BUCCI	856-234-0001 EXT

Email: [mizoning@mountlaurel.com](mailto:mizoning@mountlaurel.com) Fax# (856)273-0106

MOUNT LAUREL TOWNSHIP



## *Municipal Utilities Authority*

1201 SOUTH CHURCH STREET • MOUNT LAUREL, NEW JERSEY 08054

(856) 234-0062 Customer Service • (856) 722-5900

FAX (856) 866-1092 • [www.MLTMUA.com](http://www.MLTMUA.com)

RECEIVED

JAN 03 2005

TOWNSHIP OF MOUNT LAUREL

Zoning Board Secretary  
Township of Mount Laurel  
100 Mount Laurel Road  
Mount Laurel, NJ 08054

Dear :

In an effort to streamline the review process for all involved, I would like to suggest that the Zoning Board Professionals encourage all applicants for Site Plan or Major Subdivision approval to take advantage of the MUA Conceptual Review process. Conceptual Review attempts to identify potential MUA requirements, conditions, restrictions or limitations so the developer's engineer can incorporate them into the site design at an early stage in the Township review process. This helps avoid unnecessary re-engineering and the associated time delays that sometimes occur if the developer's engineer has not fully considered Authority standards for construction prior to submitting for final MUA approval.

Projects may be submitted for conceptual Authority approval prior to, or at the same time, as submittal to the Township. Generally, much less review time is required for final Authority approval if a project has first been conceptually approved.

Feel free to contact me if you have any questions or require further clarification.

Sincerely,

Robert A. Adler  
Operations Engineer

cc: Pamela J. Carolan, Executive Director

Rules and Regulations  
Of The  
Mount Laurel Township Zoning Board of Adjustment

The following terms used in these Rules and Regulations shall be deemed to respectively defined as follows:

I  
Definitions

Board: The Mount Laurel Township Zoning Board of Adjustment.

Ordinance: The Mount Laurel Township Zoning Ordinance unless the Context indicates otherwise.

II  
Seal

There is hereby adopted as the official seal of the Board a circular seal with the words "Zoning Board of Adjustment" extending from the left to the right across the top thereof and between concentric circles, and with the words "Mount Laurel Township" appearing in the central field thereof.

III  
Meetings

1. Work Session and Regular meetings of the Board shall be held on the first Wednesday of each month at 7:00 p.m. unless changed at the Boards Reorganization meeting or during the year.
2. All regular, adjourned, or special meetings of the Board shall be held in the Meeting Room (Courtroom) at the Mount Laurel Municipal Center, except for special meetings called for by the Board.
3. The Chairperson shall preside at all meetings of the Board. In his absence, the Vice- Chairperson of the Board shall preside and in his absence, the member senior in service on the Board.
4. The Chairperson or, in his absence, the Acting Chairperson may dispense with the holding of a Work Session and Regular meeting if no business shall have been set on the agenda.

Notification shall be given to the Board member's 24 hours prior to such meeting.

5. The Board reserves the right, at any regular meeting, to alter the time of holding any subsequent regular meeting from that fixed by these rules pursuant to law.

6. The parliamentary procedure of the Board shall be governed by the rules adopted at the first meeting of each year, held in January, for the purpose of organization. The Board will elect its officers at this meeting, which may be a special meeting called for the purpose of reorganization. At the reorganization meeting, the Board shall prepare and publish a calendar of its regular meetings pursuant to law.

7. Special meetings may be called by the Chairperson, or upon request of two or more members provided that 48 hours notice is given to each member and the public pursuant to law.

8. Any meeting at which a quorum is not present may be adjourned to a future time by a majority vote of those members present.

9. Minutes of all meetings shall be kept by the Boards Secretary. Any person may obtain a copy of the minutes by paying the rate per page charged by the Township for other copying of documents.

#### IV PRESENTATION

1. Any natural person may be heard on his own behalf.

2. Any spouse may be heard in his or her own behalf and on behalf of his or her spouse having an interest by dower, curtesy, or as a tenant in common, by the entireties, or as a joint tenant in the property which comprises the subject matter then pending before the Board.

3. Court-appointed guardians, executors, administrators, receivers, and trustees, as well as all other similar fiduciaries may be heard in respect to their fiduciary interest.

4. One of several partners may be heard in his own behalf and in behalf of his Partnership, but not on behalf of the individual interest of any partner.

5. In all other cases, no natural person shall appear, represent, or be heard in behalf of any other natural person, partnership, limited partnership, corporation, fiduciary, or unincorporated association, unless the said person desiring to appear is an attorney-at-law of the State of New Jersey, in good standing and then entitled to appear before the courts of New Jersey.

6. Nothing in these rules shall prevent any competent person from being a witness or the conduct of a proceeding by an attorney-at-law from another state as in the case of the practice of law before the courts of New Jersey.

7. Every applicant is limited to one and a half hours to present their case and that does include the public portion. If for any reason the applicant exceeds one and a half hours, it will be continued to the next available regular meeting or the Chairperson can poll the board members and majority votes to continue the hearing. No new application will be initiated after 10:30 p.m. unless the Chairperson polls the board members and majority votes to continue the meeting.

## V.

### POCEDURES ON APPEALS AND APPLICATIONS FOR VARIANCES, INFORMATION TO BE SUPPLIED

1. An appeal from a decision of the Zoning Officer may be taken by any person aggrieved by the decision.

2. An appeal shall be considered only if the action taken by the Zoning Officer was taken within 20 days prior to the filing of the appeal application form with the Zoning Officer and the Board of Adjustment.

3. The Zoning Officer shall transmit to the Secretary of the Board all papers constituting the records upon which the action appealed from was taken.

4. The applicant shall provide all the information required on the appeal or variance application form as well as any additional information that may be required by the Board to aid in reaching a decision. An application shall not be deemed complete until the applicant provides all required information, documents, and fees as required by the Board's regulations, the Zoning Ordinance and other applicable Land Use Ordinances of the Township.

5. Where an appeal or application is filed, the applicant or appellant shall file with the Secretary eighteen (18) copies of the appeal or application which contain the following information:

- a. The street address of residence of the applicant.
- b. A statement as to whether a variance is sought, and a description of the location of the property by street address, side of the street on which it is located, and the location thereof by Block and Lot number on the Tax Map.
- c. A statement of what the applicant desires to do which represents the need for a variance, interpretation, and/or appeal.
- d. The name, street address, and state of residence of the owner of the property.
- e. A statement of the variance, special exception, or conditional use history of the property as far as the petitioner knows the same.
- f. A statement of the nature of the last occupancy of the property and the name of the last occupant.
- g. A description of the land area, at least as to the frontage and depth in terms of feet.
- h. A statement of the applicant's best estimate of what percentage of the land area is occupied by a building or buildings.
- i. A description of the principal building erected upon the premises in terms of height in feet and number of stories, the number of rooms it contains, and description of its setback in terms of the street or road name, and identification of the nearest right-of-way line thereof, and the setback from the latter in terms of feet.

j. A statement of facts showing that the Board's rules with respect to supplying copies of plans have been complied with.

k. The reason why the applicant rather than the owner has made the application (such as that he has contracted to purchase or rent the premises, if the variance can be obtained.)

l. In the case of a variance, a statement of those facts constituting the "hardship" or "special reason" which justifies the granting of a variance. (Applicants are advised that variances can be lawfully granted only when a "hardship" or a "special reason" exists which justifies the grant thereof, and that the quoted words have legalistic connotations.)

m. Every written application for a variance must be accompanied by identical copies of a certified survey of the property with respect to which the variance is sought. The survey shall indicate the direction of North, the scale thereof, the length of each side of the property, and, if a building exists thereon, the survey shall certify the location of the building on the land with front, side, and rear yard dimensions together with the actual and "prevailing setback dimensions".

n. If a new building is involved in the application for a variance, the applicant shall accompany his petition with eighteen copies of a plot plan, clearly indicating such a building thereon with all front, side, and rear yard dimensions together with "prevailing setback dimensions".

o. The Board's application must be accompanied by proof that taxes or assessments are not delinquent with respect to the subject property. A statement from the Tax Collector is preferable but receipts or other written proof can be submitted.

6. If the applicant is seeking subdivision, site plan, or conditional use approval in conjunction with an application for a variance for a use structure not permitted within the zone district ("D" type) under the terms of N.J.S.A. 40:55D-70 d., at the time of submission of said variance application, he shall submit the application, documents and fees required by all applicable ordinances (i.e., Site Plans, Subdivision), the Zoning Board, and Site Plan Review Advisory Board of Mount Laurel to the Secretary of the Board who shall forthwith forward said documentation to proper Board for review as required by Ordinances. No application for subdivision, site plan or conditional use approval in conjunction with a "D" type variance shall be deemed complete in the absence of such submissions.

The applicant may elect to submit a separate application for the variance and a subsequent application for any required approval of a subdivision, site plan, or conditional use. If a variance is approved, it shall be contingent upon all required subsequent approvals by the Board.

7. a. Upon receipt of a properly filed, complete appeal, or application **not** involving a site plan, subdivision, or conditional use, together with the required fees, the Secretary of the Board shall certify it as complete, assign it a Zoning Board number, and place it on the calendar for the Board hearing. Such applications or appeals shall be filed with the Secretary at least 17 days prior to a regular meeting of the Board, so that if complete, publication as required can be completed ten days prior to the scheduled meeting date. If application is incomplete, the applicant shall be notified of the deficiencies in writing by the Boards Secretary.

b. In the event the application is for a site plan, subdivision, or conditional use approval in conjunction with a "D" type variance, the application shall be filed for review by the Board once it is determined the application is complete and the Board Professionals has reviewed the application at the Professional Staff meeting. The Board Secretary shall place the petition upon the calendar and advise the applicant of the date.

If incomplete, the Secretary will advise the applicant in writing of the deficiencies. Applications for appeals may be filed with accompanying applications for variances, subdivisions, site plan and conditional use approvals.

8. Applications for subdivision, site plan or conditional use approvals, subsequent to the grant of a variance for the property shall be submitted with all fees, documents and application forms required by the Zoning Ordinance and Land Use Ordinances of the Township and applicable requirements of the Zoning Board of the Township. The Board Secretary shall review the application to determine whether or not it is complete. The Board Secretary shall place the application on the calendar and advise the applicant. If incomplete, the Secretary shall advise the applicant in writing of the deficiencies.

9. Filing of an appeal application form with the Zoning Officer and the Board shall stay all proceedings in furtherance of the action appealed from, unless the Zoning Officer certifies to the Board that by reason of the facts stated in the appeal application, a stay would in his/their opinion cause imminent peril to life or property. In this event, proceedings cannot be stayed other than by a restraining order granted by the Superior Court on application and on notice to the Zoning Officer and due cause shown.

10. a. The applicant shall give notice of the hearing to owners of all real property as shown on the current tax duplicate whether situated within or without the municipality, within 200 feet in all directions of the property in question, at least 10 days prior to the date set for the hearing. This requirement shall be deemed satisfied by notice to a condominium association, in case of any unit owner whose unit has a unit above it or below it, or a horizontal property regime, in the case of any co-owner whose apartment has an apartment above it or below it.

b. Notice shall be given by sending written notice thereof by certified mail to the last known address of the property owners as shown by the current tax duplicate or by personal service by handing a copy thereof to the said property owners or their agent in charge of this property. The applicant shall file an affidavit of proof of service of the notice with the application, together with the original receipts of mailing, and signature of service. Service on a partnership need only be made on one partner. Service on a corporation may be made upon an officer or other person authorized by appointment or by law to accept service for this corporation.

11. Whenever the property in question is within 200 feet of a municipal boundary, the applicant shall give written notice to the clerk of the adjacent municipality in question by certified mail or personal service and file an affidavit of proof of notice, as per the requirements of paragraph 10 above.

12. Whenever the property in question is adjacent to an existing county road or proposed road shown on the official county map or on the county master plan, adjoining other county land or situated within 200 feet of a municipal boundary, the applicant shall give written notice to the County Planning Board by personal or certified mail and file an affidavit of proof of notice as per the requirements of paragraph 10 above.

13. Whenever the property in question is adjacent to a State highway, notice of the hearing shall be given by personal notice or certified mail to the Commissioner of Transportation, as per the requirements of paragraph 10 above.

14. Whenever the property in question involves development of more than 150 acres 500 dwelling units, notice shall be given as per the requirements of paragraph 10 above, to the Director of the Division of the State and Regional Planning in the Department of Community Affairs. Such notice shall include copies of all documents and maps required to be on file with the Board's Secretary.

15. The Applicant shall put a legal notice advertising the public hearing date and what type variance(s) or other relief is being requested, in the Township designated newspapers (Central Record, Courier Post, and the Burlington County Times) at least (10) days prior to the public hearing date. An affidavit of publication is required to be submitted to the Board Secretary.

## VI PROCEDURES ON HEARINGS

1. At the time of the hearing, the applicant may appear in his/their own behalf or be represented by his/her counsel, unless it is a corporation, in which case, it must be represented by a New Jersey Attorney.

2. All witnesses shall testify under oath.

3. The applicant or his/her representative may make an initial statement outlining the nature of his request prior to introducing evidence.

4. The Board shall not be bound by the strict rules of evidence, but it may exclude irrelevant, immaterial, incompetent, or unduly argumentative or repetitious testimony or evidence.

5. An applicant or objector, or his/their agent or his/their attorney may submit a list of the persons favoring or opposing the application. Such list will be accepted as an exhibit if it contains nothing more than a brief statement of the position of the persons favoring or opposing the appeal or application, together with the signatures and addresses of the persons subscribing to such statement.

## VII DECISIONS, PUBLICATION, & APPEALS

1. A decision shall be made within 120 days from the date of an application or appeal is certified as complete or within such further time as agreed to in writing by the applicant and the Board. With respect to a separate application for a site plan, subdivision, or conditional use approval the decision shall be made 45 or 95 days or within such further time as agreed to in writing by the applicant and the Board. Failure of the Board to act within the time provided shall be treated as a decision favorable to the applicant or appellant.

2. The Board shall conduct its deliberations and vote on all matters in public session at the meeting in which evidence is concluded, unless the Board considers additional time for deliberation necessary.

3. An affirmative concurring vote of a majority of the members present shall be necessary to reverse any order, requirement, decision, or determination of the Zoning Officer, to issue an interpretation of the map, to issue decisions on special questions, to grant a variance under N.J.S.A. 40:55D-70c. or to grant an applicant other relief pursuant to provisions of N.J.S.A. 40:55D-70d. ("D" type) may be granted by an affirmative vote of at least five members of the Board, and a permit pursuant to N.J.S.A. 40:55D-34 may only be granted by an affirmative vote of a majority of the full membership of the Board.

4. All deliberations of the Board shall be conducted and all its decisions shall be made at a meeting that is open to the public. In the event a member of the Board has not been present during a hearing upon an application, the member shall be permitted to vote upon the application after he/she has listened to the hearing and certifies thereto in writing.

5. All decisions of the Board shall be made at a public meeting by motion made and second, and by the Secretary polling the membership by a roll call vote. The motion which decides the issue shall be in the form of findings of fact and shall state the reasons for the findings by the Board. If conditions are imposed in the granting of a variance or in approving an application for subdivision, site plan, or conditional use approval, such conditions shall be included in the motion and will be noted in the written resolution.

6. Any minutes of the hearing taken by the Board's Secretary shall be a part of the public record of the Board. Any person may obtain a CD of a verbatim record from the meeting, or request the written minutes upon payment of the fee prescribed for copies.

7. A copy of the decision shall be mailed by the Board's Secretary within 10 days of the date of the decision to the applicant; if represented, to the applicant's attorney without separate charge; and to all who request a copy of the decision for a reasonable fee. A copy of the decision shall also be on file in the office of the Board's Secretary. The Board's Secretary shall make a copy of such filed decision available to any interested party for a reasonable fee and available for public inspection at the Zoning Board office during normal business hours.

8. The Secretary of the Board shall arrange to have a brief notice of decision published in the official newspaper of the municipality, which the applicant submits a publication of decision fee.

9. Appeals to the Governing Body from any final decision are prohibited by ordinance or the Board may be taken within ten (10) days of the date of publication of the decision in accordance with N.J.S.A. 40:55D-17, as amended.

#### VIII RELAXATION OF RULES

These rules have been promulgated primarily to promote justice by providing for an ordered procedure. They may be relaxed by the Board whenever such relaxation promotes justice, provided, however, that rules limiting the time within which an appeal may be taken will not be relaxed. Neither shall the time for decision be enlarged unless consented to in writing by the applicant and the Board.

IX  
RECORDS

1. A file of materials and decisions relating to each case shall be kept by the Board's Secretary as part of the records of the Board.
2. All records of the Board shall be of public record.

X  
FEES

1. All fees and escrows required by ordinance shall be paid by the applicant or appellant at the time of the filing of the application or appeal. Such fees and escrows as are required for site plan, subdivision or conditional use applications are to be included when applicable, in addition to the necessary fees and escrows for (D) type variance applications. **These fees are cumulative for all applications.**

2. Copies of the Rules & Regulations of the Board including forms may be obtained from the Secretary of the Board upon payment of a fee of \$5.00.

XI  
APPEALS, INTERPRETATION,  
CLASSES OF VARIANCES  
(DEFINITIONS)

1. "A" APPEALS where it is alleged by the appellant that there is error in any order, requirement, decision or refusal made by the Zoning Officer based on or made in the enforcement of the Zoning Ordinance.
2. "B" REQUESTS for interpretation of the Zoning Map or Ordinance or for decisions upon such other special questions upon which the Board is authorized to pass by ordinance.
3. "C" VARIANCES where by reason of exceptional narrowness, shallowness, or shape of a specific piece of property, or by reason of other extraordinary and exceptional situation or condition of such piece of property, the strict application of a zoning regulation would result in peculiar and exceptional practical difficulties to, or exceptional and undue hardship upon the developer of such property. This category of variance application assumes the permitted "use" of the property.

4. "D" VARIANCES to grant in particular cases and for special reasons, a variance to allow departure from zoning regulations including, but not limited to, allowing a structure or use in a district restricted against such structure or use, but only by affirmative vote of a least five members of the Board.

5. No variance or other application may be approved unless such variance or other application can be approved without substantial detriment to the public good and will not substantially impair the intent and purpose of the zone plan and Zoning Ordinance.

6. Refer to Section 154-103 of the Mount Laurel Township Zoning Ordinance for Fee Schedule.

## XII FORMS

There are adopted as approved forms for the purposes described and required forms are attached hereto.

## XIII AMENDMENTS OF RULES

1. These rules may be amended by an affirmative majority vote of the full membership of the Board.
2. The purpose amendment must be presented in writing at a regular or special meeting preceding the meeting at which the vote is taken. In the event a member is absent, a copy of the proposed amendment shall be mailed to the member not present, with notice that the Board will take action thereon at the next regular meeting or such further time as deemed necessary.

The foregoing Rules and Regulations are hereby adopted by the Board of Adjustment of the Township of Mount Laurel on May 25, 1999.

By-Law Amendment Adopted on 01/1/2002 Court Reporter abolished.

By-Law Amendment Adopted on 08/27/2002 size of maps.

By-Law Amendment Adopted on 01/05/2011, Work Session and Regular mtg. to commence at 7:00 P.M.

Zoning Ord. Section 154-103 for Fee Schedule – Ordinance 2010-3, 4, 5 & 6.  
Publication of Decision fee required Land Use Ord. 34-26.

**Mandatory items required for filing an application to the Zoning Board:**

**Part One (1) of the submission packets:**

1. Application (pages 15, 16 & 17)
2. Plot Plan / Survey (see chart for number of plans to submit)
3. Proof of Taxes (page 18)
4. Signed Memorandum (page 19)
5. Appropriate Fee (see fee schedule page 14)
6. Escrow Agreement to pay fees (pages 21 & 22)
7. Homeowners Association or Architectural Review Board Approval (**if applicable**)
8. **MUST SUBMIT A W-9 FORM – if required**

“A” Appeal	Eighteen Copies of survey, plot plan
“B” Interpretation	Eighteen Copies of survey, plot plan
“C” Bulk Variance	Eighteen Copies of a survey, plot plan**
“D” Use Variance	Twenty Copies of a survey, plot plan**
Site Plan / Subdivision	Twenty Copies of survey, plot plan**

**Part Two (2) of the submission packet:**

1. List of Property Owners within 200; (Community Development List)
2. Proof of Service (certified mail receipts and/or signatures)
3. Affidavit of Service
4. One (1) Copy of Letter
5. Affidavit of Publication from Official Newspaper
6. A.R.B. or H.A. Approval in writing (if required)
7. Affidavit of Corporation required with submission of Site Plan or Subdivision

**Should you require additional assistance, please contact a Land Use Attorney. You may represent yourself as an individual. If you are a corporation you must be represented by a licensed New Jersey Attorney.**

\*\*August 27, 2002, the Board approved the size of commercial prints being submitted 11” x 17”.

\*\*Submit six (6) standardized copies 30” x 42” or 24” X 36” and submit fourteen (14) 11” x 17” size copies.

If you have any questions contact:

Ms. Gerry Bucci, Board Secretary

Mount Laurel Municipal Center

100 Mount Laurel Road

Mount Laurel, New Jersey 08054

Telephone: (856) 234-0001 ext. 315

Email: [mlzoning@mountlaurel.com](mailto:mlzoning@mountlaurel.com)

[www.mountlaurel.com](http://www.mountlaurel.com)

FEE SCHEDULE  
 Planning/Zoning Boards  
 ORDINANCE 1999-2, As Amended ORDINANCES-2010-3, 2010-4, 2010-5 & 2010-6

	<u>FILING</u>	<u>SEPARATE CHECKS ESCROW</u>
<b>SITE PLANS (124-11)</b>		
Informal Concept	100.00	500.00
Formal Concept	500.00	1000.00
Minor Site Plan (Board or Alteration Committee Approval)	250.00	750.00
Preliminary (Amended)	275.00	2000.00&50.00 per Residential unit 4000.00&100.00 per Non-Resid lot
Final (Amended)	275.00	2000.00&50.00 per Residential unit 3000.00&100.00 per Non-Resid. lot
Preliminary & Final (Amended of Combined)	375.00	3000.00&50.00 per Residential unit 4000.00&100.00 per Non-Resid. lot
Minor Site Plan Alteration	250.00	750.00
Site Plan Waiver	100.00	200.00 if required
Conditional Use	200.00	500.00&SD or SP Fee
Escrows (for Inspections)		5% of Bond or 500.00 minimum (whichever greater)
Extensions of Approval	150.00	250.00
<b>SUBDIVISIONS (138-46)</b>		
Informal Concepts	100.00	500.00
Sketch Plat/Minor SD/Lot Line Change	275.00	1000.00
Major Preliminary (Amended))	275.00	2000.00&50.00 per Residential unit 3000.00&100.00 per Non-Resid. lot
Major Final (Amended)	275.00	2000.00&50.00 per Residential unit 3000.00&100.00 per Non-Resid. lot
Extensions of Approval	150.00	250.00
Certificate of Subdivision (40:55D-56, 54:5-14, 54:5-15)	per Statute	
<b>VARIANCES (154-103)</b>		
A (Appeals)	250.00	250.00
B (Interpretation)	250.00	250.00
C (Bulk) (fence)	250.00	200.00 w/SD or SP 500.00 w/o SD or SP
C (sign)	250.00	500.00
D (Use)	250.00	1000 Residential 1500 Non-Residential
<b>Other Fees</b>		
Compliance Plans Submission		1000.00
Request for Special Meetings	100.00	250.00
Publication of Decision	40.00	
200' List for Notice	10.00	
Variance Application	5.00	
Checklist and Application for Board Hearing	7.00	
Copies (per state statute or applicable laws)	\$.75 ea. 1-10 pages,.50 ea. 11-20 pages, .25 ea. over 20	
Master Plan	40.00	
Disc copy of meeting	3.00	

**These fees are cumulative for all applications.**

**Escrow monies are to be replenished with each revision of plans, upon receipt of compliance or final plans, the week of public hearings, or a meeting to memorialize a Resolution by the Boards. See Ordinances in application.**

10/26/2010

# MOUNT LAUREL TOWNSHIP LAND DEVELOPMENT APPLICATION

Application must be typed

**CHECK ALL THAT APPLY:**

- Concept Plan (Optional)
- Minor Subdivision
- Minor Site Plan
- General Development Plan
- Major Subdivision/Preliminary
- Major Subdivision/Final
- Major Site Plan/Preliminary
- Major Site Plan/Final
- New Application
- Amendment
- Site Design Waiver (Exception)

- Conditional Use
- Preliminary PURD
- Final PURD
- Extension of Time
- Minor Site Plan Alteration
- \_\_\_\_\_

**Variance Action Request (NJSA 40:55D-70):**

- (a) Appeal of Admin. Officer Action
- (b) Interpretation
- (c) Bulk Variance
- (d) Use Variance

Application No. \_\_\_\_\_

Date Received: \_\_\_\_\_

1. Applicant's Name: \_\_\_\_\_  
Address: \_\_\_\_\_

Tax ID #: \_\_\_\_\_

Telephone No.: \_\_\_\_\_

Fax No.: \_\_\_\_\_

Email: \_\_\_\_\_

Applicant is a:  Corporation  Partnership  Individual  Other (Specify): \_\_\_\_\_

*If Applicant is required to list names & addresses of stockholders or partners by N.J.S.A. 40:55D-48.1 & 48.2, attach the list on a separate sheet.*

2. Owner's Name: \_\_\_\_\_  
Address: \_\_\_\_\_

Telephone No.: \_\_\_\_\_

Fax No.: \_\_\_\_\_

Email: \_\_\_\_\_

3. *If Applicant is required to be represented by a New Jersey attorney, list N.J. attorney's name & address here:*

N.J. Attorney's Name: \_\_\_\_\_

N.J. Attorney's Address: \_\_\_\_\_

Telephone No.: \_\_\_\_\_

Fax No.: \_\_\_\_\_

Email: \_\_\_\_\_

4. Location of Property: Tax Map Block \_\_\_\_\_ Lot Nos. \_\_\_\_\_ Total Tract Area \_\_\_\_\_  
Street Address: \_\_\_\_\_

5. Number of Proposed Lots \_\_\_\_\_ Zone \_\_\_\_\_ Number of Dwelling Units \_\_\_\_\_  
Brief description of project and present use: \_\_\_\_\_

6. (a) Check here  if zoning variances are required.

(b) Check here  if exceptions to the application or municipal requirements are requested (N.J.S.A. 40:55D-51).

(c) Check here  if exceptions to the Residential Site Improvement Standards (RSIS, N.J.A.C. 5:21-3.1) are requested.

(d) Check here  if waivers from the RSIS (N.J.A.C. 5:21-3.2) are requested. [Such waivers require application to, and approval of, the N.J. Site Improvement Advisory Board.]

**NOTE: If any of the above four ( 6a, b, c, d ) are required, attach hereto separate exhibit(s) for each category of relief sought, stating the factual basis, legal theory, and whether they have been previously granted.**

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7. Name(s) and address(es) of person(s) preparing plans and reports *(Attach additional sheets if necessary):*

Name:	Profession:	N.J. Licenses:
Address:	Phone:	Fax:
Email:		
Name:	Profession:	N.J. Licenses:
Address:	Phone:	Fax:
Email:		

---

8. (a) Are there any existing Deed Restrictions? *(Check box that applies)*  NO  YES *(Attach copy of existing restrictions.)*

(b) Are any Deed Restrictions proposed? *(Check box that applies)*  NO  YES *(Attach copy of proposed restrictions.)*

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9. Contemplated form of ownership *(Check all that apply):*

Fee Simple     Condominium     Cooperative     Rental

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10. Briefly describe and include dates for any prior or currently pending proceedings by the applicant, or others if known, before this Planning Board or Zoning Board or any other federal, state, or local board or agency involving the property which is the subject of this application. *(Attach sheet if necessary)*

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11. List exact section of Township Code where variance(s) or waiver(s) is requested *(Attach sheet if necessary)*

The Variance Sought is From Section \_\_\_\_\_ of the Zoning Ordinance to Enable the Applicant to \_\_\_\_\_

Hardship or Special Reasons why the Variance Should be Granted *(Attach sheet)* \_\_\_\_\_

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12. List any material accompanying this application. *(Attach sheet if necessary)*

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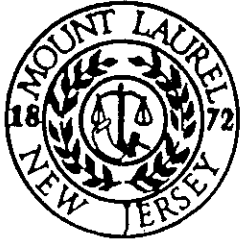
13. Applicant certifies that the plans and the attached (checklist if applicable) are accurate to the best of his/their knowledge.

\_\_\_\_\_  
Applicant's Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Applicant's Name (please print)





MOUNT LAUREL TOWNSHIP  
COMMUNITY DEVELOPMENT  
ZONING DIVISION  
100 MOUNT LAUREL ROAD  
MOUNT LAUREL, NEW JERSEY 08054

TO: ZONING BOARD OF ADJUSTMENT  
FROM: TAX COLLECTORS OFFICE  
RE: CURRENT PROPERTY TAX STATUS  
DATE:

ONLY ONE BLOCK AND LOT PER REQUEST. OWNERS NAME MUST BE AS IT APPEARS ON TAX BILL. VERIFICATION OF BLOCK, LOT AND OWNER INFORMATION IS AVAILABLE IN THE TAX BOOKS LOCATED IN THE TAX ASSESSORS OFFICE, ROOM 213.

In reference to Block \_\_\_\_\_, Lot \_\_\_\_\_, Qualifier \_\_\_\_\_

Located on: \_\_\_\_\_, assessed to (owner) \_\_\_\_\_

According to the computer, the taxes are current as of this date and there are no municipal liens.

MEMORANDUM

TO: All Applicants to the Zoning Board of Adjustment  
FROM: Mount Laurel Township Zoning Board of Adjustment  
RE: Zoning Board Procedures-Issuance of Building Permits

This Memorandum has been prepared to advise all applicants of the procedure used by the Mount Laurel Township Zoning Board of Adjustment and to further advise successful applicants when they can expect a zoning and building permit.

After a complete application is filed and all fees are paid, this matter will be submitted to the Zoning Board of Adjustment for a public hearing. At the conclusion of the hearing a vote will be taken and the relief sought will either be granted or denied. At the next regular meeting of the Zoning Board of Adjustment (first Wednesday of every month) the Zoning Board of Adjustment will adopt a formal written resolution with specific findings of fact and conclusions of law together with an itemization of all conditions and exceptions to the relief granted.

The decision of the Zoning Board is not final until the resolution as aforesaid is adopted and signed or a memorandum is issued. A successful applicant will not be able to get a building permit from the Township Building Inspector until the resolution is signed or a memorandum is issued by the Zoning Board of Adjustment.

All applicants are cautioned, however, that even if a building permit is issued, the matter might not yet be final. This is true because another interested party (such as an adjacent property owner) could file an appeal from the decision of the Zoning Board of Adjustment. The right to file such an appeal generally exists for the 45 day period following the publication of the adopted resolution. It is suggested that any applicant that is concerned about the possibility of the filing of an appeal should consult with their attorney.

Receipt of this Memorandum is acknowledged.

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Revised: 7/13/05

**ESCROW AGREEMENT TO PAY FEES**

THIS AGREEMENT, made and entered on this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, by and between the Township of Mount Laurel (hereinafter TOWNSHIP) and the Mount Laurel Township Zoning Board of Mount Laurel Township Zoning Board of Adjustment (hereinafter BOARD) and \_\_\_\_\_ (hereinafter APPLICANT), is made upon the following terms and conditions:

PROJECT NAME: \_\_\_\_\_

PROJECT LOCATION: \_\_\_\_\_

BLOCK(S): \_\_\_\_\_ LOT(S): \_\_\_\_\_

APPLICANT NAME: \_\_\_\_\_ APPLICATION # \_\_\_\_\_

APPLICANT FEDERAL I.D. NO. OR SSAN: \_\_\_\_\_

APPLICANT ADDRESS: \_\_\_\_\_

PHONE # \_\_\_\_\_

1. **PURPOSE:** The Board authorizes its professional staff to review, inspect, report, and study all plans, documents, statements, improvements, and provisions made by the Applicant in conforming to the requirements of the Code of the Township of Mount Laurel, New Jersey. The Board directs its professional staff to make all oral and/or written reports to the Board of its conclusions and findings derived from the review, study, investigation and like like or similar duties performed as elsewhere authorized. The Applicant, by execution of this agreement, agrees to pay all reasonable professional fees incurred by the Board for the performance of the duties outlined above.
2. **ESCROW DEPOSIT:** The Township and Board hereby acknowledge initial receipt of \$ \_\_\_\_\_, said sum being a cash deposit to be placed in a township trust account to cover the cost of the aforementioned review, study and investigation fees. Such sum shall be charged periodically as fees and charges accrue and the balance of the escrow sum, if any, after all charges and fees have been paid shall be returned to the Applicant.
3. **INCREASE IN ESCROW FUND:** The Applicant agrees to pay any additional sum required to pay charges and fees not covered by the escrow fund within fifteen (15) days after the date of receipt of a notice of deficiency by the appropriate township office. The Applicant understands and agrees to pay such sum notwithstanding any dispute to the reasonableness of fees and charges.

4. **CONTEST OF REASONABLENESS:** The Applicant agrees that the reasonableness and/or accuracy of any fee or charge may be challenged within seven (7) days of receipt of the professional's billing voucher and in accordance with the Code of the Township of Mount Laurel, New Jersey. Where the Applicant objects to the payment of any voucher from the escrow fund, he/she shall have the right to appeal, in accordance with the requirements of the Municipal Land Use Law, *N.J.S.A. 40:55D-1 et seq.*

5. **NOTICE:** The Applicant agrees that all notice or refunds shall be mailed to the following address:

**Contact Name:** \_\_\_\_\_

**Company Name:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**City:** \_\_\_\_\_

**State:** \_\_\_\_\_

**Zip Code:** \_\_\_\_\_

**Telephone #:** \_\_\_\_\_

**Fax #:** \_\_\_\_\_

**Email:** \_\_\_\_\_

6. I agree to be responsible for all bills against this development's escrow account. In the event that this project is sold or my interest is transferred to another party, my obligation can only be relieved if all outstanding escrow bills are paid and the new principal obligates himself to the responsibility of all future bills in an agreement with the Township.

7. **COLLECTION:** Should the Applicant fail to pay any amount required to be paid hereunder when due, the Township shall be entitled to pursue all remedies at law or equity. Interest shall accrue at the rate of 18% per annum simple interest on all sums unpaid after the due date. The Township may collect a reasonable attorney's fee which shall not be less than \$300.00 should litigation for the purpose of collecting any sum be commenced.

\_\_\_\_\_  
Applicant

\_\_\_\_\_  
Date

cc: Finance Office, \_\_\_\_\_  
date of transmittal

Professional Staff, \_\_\_\_\_

## Request for Taxpayer Identification Number and Certification

Give Form to the  
 requester. Do not  
 send to the IRS.

Print or type See Specific Instructions on page 2.	Name (as shown on your income tax return)	
	Business name/disregarded entity name, if different from above	
	Check appropriate box for federal tax classification (required): <input type="checkbox"/> Individual/sole proprietor <input type="checkbox"/> C Corporation <input type="checkbox"/> S Corporation <input type="checkbox"/> Partnership <input type="checkbox"/> Trust/estate	
	<input type="checkbox"/> Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=partnership) ▶ _____	
	<input type="checkbox"/> Other (see instructions) ▶ _____	
Address (number, street, and apt. or suite no.)		Requester's name and address (optional)
City, state, and ZIP code		
List account number(s) here (optional)		

### Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on the "Name" line to avoid backup withholding. For individuals, this is your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the Part I instructions on page 3. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN* on page 3.

Social security number									

Employer identification number									

**Note.** If the account is in more than one name, see the chart on page 4 for guidelines on whose number to enter.

### Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me), and
2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding, and
3. I am a U.S. citizen or other U.S. person (defined below).

**Certification instructions.** You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions on page 4.

<b>Sign Here</b>	Signature of U.S. person ▶	Date ▶
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### General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

#### Purpose of Form

A person who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) to report, for example, income paid to you, real estate transactions, mortgage interest you paid, acquisition or abandonment of secured property, cancellation of debt, or contributions you made to an IRA.

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN to the person requesting it (the requester) and, when applicable, to:

1. Certify that the TIN you are giving is correct (or you are waiting for a number to be issued),
2. Certify that you are not subject to backup withholding, or
3. Claim exemption from backup withholding if you are a U.S. exempt payee. If applicable, you are also certifying that as a U.S. person, your allocable share of any partnership income from a U.S. trade or business is not subject to the withholding tax on foreign partners' share of effectively connected income.

**Note.** If a requester gives you a form other than Form W-9 to request your TIN, you must use the requester's form if it is substantially similar to this Form W-9.

**Definition of a U.S. person.** For federal tax purposes, you are considered a U.S. person if you are:

- An individual who is a U.S. citizen or U.S. resident alien,
- A partnership, corporation, company, or association created or organized in the United States or under the laws of the United States,
- An estate (other than a foreign estate), or
- A domestic trust (as defined in Regulations section 301.7701-7).

**Special rules for partnerships.** Partnerships that conduct a trade or business in the United States are generally required to pay a withholding tax on any foreign partners' share of income from such business. Further, in certain cases where a Form W-9 has not been received, a partnership is required to presume that a partner is a foreign person, and pay the withholding tax. Therefore, if you are a U.S. person that is a partner in a partnership conducting a trade or business in the United States, provide Form W-9 to the partnership to establish your U.S. status and avoid withholding on your share of partnership income.

PART (2) of Zoning Board Variance Packet

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Notice to property owner's personal service (PS) or certified mail (CM) must to be completed ten (10) days before the scheduled public hearing.

Notice on or before: Saturday or Sunday.

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You must publish a legal notice only once, in one of the designated newspapers ten (10) days before your scheduled public hearing.

Publish on of before: Saturday or Sunday.

Zoning Board of Adjustment designated Newspapers:

Central Record -

P.O. Box 107  
Medford, NJ 08055-6027  
Telephone (609) 654-5000  
Fax (609) 654-9126  
Email [SJLegals@IngNews.com](mailto:SJLegals@IngNews.com)

Courier Post -

301 Cuthbert Blvd.  
Cherry Hill, NJ 08034  
Telephone (609) 663-7100  
Fax (609) 663-3190  
Email [legals@courierpostonline.com](mailto:legals@courierpostonline.com)

Burlington County Times -

US Highway Route 130  
Willingboro, NJ 08046  
Telephone (609) 871-8001  
Fax (215) 259-0603  
Email [bctpublicnotices@phillyburbs.com](mailto:bctpublicnotices@phillyburbs.com)

If you have any questions regarding these required notices, PLEASE contact the Secretary at the Zoning Board Office.

**REQUEST FOR 200' PROPERTY LIST**

Please furnish a listing of the property owners and mailing addresses for all properties within 200 feet of:

BLOCK \_\_\_\_\_

LOT \_\_\_\_\_

BLOCK \_\_\_\_\_

LOT \_\_\_\_\_

BLOCK \_\_\_\_\_

LOT \_\_\_\_\_

REQUESTED BY: NAME \_\_\_\_\_

ADDRESS \_\_\_\_\_

PHONE NUMBER \_\_\_\_\_

REASON FOR REQUESTED LIST: \_\_\_\_\_

Check preference: YES NO

PICK-UP \_\_\_\_\_

MAIL TO ABOVE ADDRESS \_\_\_\_\_

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FEE SCHEDULE:

Request per property*	\$ 10:00
Tax Map Page (11x17)	.75
Multiple Properties - CALL	

\*Pursuant to the provisions of NJSA 40:55D-12c...the fee is twenty-five cents (25c) per name or ten dollars (\$10), whichever is greater...



NOTIFICATION REQUIREMENTS  
FOR  
ZONING BOARD OF ADJUSTMENT

In addition to notifying residents within 200 feet of the subject premises, there are some applications in which additional notification requirements are necessary. **All required notification must be given by certified mail or personal service, at least 10 days in advance of the scheduled regular meeting date.** These requirements are set forth in N.J.S.A. 40:55D12, and include the following:

1. If any portion of the property is located within 200 feet of an adjoining municipality, notice must be given to the Township Clerk of such municipality. It will also be necessary to obtain, from the adjoining municipality, the names and addresses of the owners in that municipality that are within 200 feet of the subject premises, and they must also be given notice.
2. If the property is: 1) located on an existing County road or proposed road shown on the official County map or on the County Master Plan; or 2) adjacent to or adjoins other County lands; or 3) located within 200 feet of a municipal boundary, it is necessary to give notice to the **BURLINGTON COUNTY PLANNING BOARD**, whose mailing address is Burlington County Office Building, 49 Rancocas Road, Mount Holly, NJ 08060. (The address for hand delivery is 5 Maple Avenue, Hainesport, NJ)
3. If the property is located on a State highway, notice must be given to the **COMMISSONER OF TRANSPORTATION**, whose mailing address is 1035 Parkway Avenue, CN 600, Trenton, NJ 08625.
4. If the application in question exceeds 150 acres, or involves 500 or more dwelling units, notice must be given to the **Director of the Division of State and Regional Planning, DEPARTMENT OF COMMUNITY AFFAIRS**, whose mailing address is 363 West State Street, CN 800, Trenton, NJ 08625. Such notice shall include a copy of any maps or documents which are required to be on file with the municipality.
5. In all cases in which notice is required, a legal notice must be published in the official newspaper of Mount Laurel Township, which is the **CENTRAL RECORD**, whose mailing address is P.O. Box 1027, Medford, NJ 08055 (609)-654-9221. Such publication must take place at least 10 days in advance of the meeting.

**IF YOU HAVE ANY QUESTIONS CONCERNING THE ABOVE, YOU SHOULD CONSULT WITH YOUR ATTORNEY OR THE MOUNT LAUREL TOWNSHIP ZONING BOARD OF ADJUSTMENT ADMINISTRATOR.** These requirements have been established by Statute, not by the Assessor's Office. **If any requirement is overlooked the Board to which you are applying will not be able to hear your application on the date that you are scheduled to appear.**

9/26/03

MOUNT LAUREL TOWNSHIP ZONING BOARD OF ADJUSTMENT  
NOTICE TO PROPERTY OWNERS OR AGENCIES

TO \_\_\_\_\_

OWNER OF PREMISES \_\_\_\_\_

\_\_\_\_\_  
(INCLUDE TAX MAP INFORMATION)

PLEASE TAKE NOTICE:

That the undersigned has applied to the Board of Adjustment of Mount Laurel Township for a Variance from the terms of articles and Sections of the Zoning Ordinance so as to permit \_\_\_\_\_

\*\*\*\*This application also includes a request for (Subdivision\_\_\_) (Site Plan\_\_\_) (Conditional Use Approval\_\_\_) (Appeal\_\_\_)  
on the premises of \_\_\_\_\_, located \_\_\_\_\_,  
Designated as Block \_\_\_\_\_, Lot(s) \_\_\_\_\_ on the Mount Laurel Township Tax Map.  
A public hearing will be held on \_\_\_\_\_, 20\_\_\_\_, at \_\_\_\_\_ in the Meeting Room at the Township Municipal Center, Mount Laurel, New Jersey, at which time you may appear either in person or by an agent, or attorney, and present any objection which you may have to the granting of this application.

All documents relating to this application may be inspected by the public during normal business hours in the Office of the Secretary of the Board in the Township Municipal Center.

This notice is sent to you by the applicant because the subject property is within 200 feet of property owned by you or is otherwise required by law.

Respectfully,

\_\_\_\_\_  
Applicant

\*\*\*\* X where applicable -- if none, cross out this sentence or delete from Notice.

PROOF OF SERVICE OF NOTICE UPON PROPERTY OWNERS  
AND/OR PUBLIC AGENCIES

MOUNT LAUREL TOWNSHIP ZONING BOARD OF ADJUSTMENT

No. \_\_\_\_\_

Filed \_\_\_\_\_

AFFIDAVIT

STATE OF NEW JERSEY :

SS.

COUNTY OF BURLINGTON:

\_\_\_\_\_, of full age, being duly sworn according to law,  
deposes and says, that he resides at \_\_\_\_\_  
and \_\_\_\_\_ is the applicant in a proceeding before the Board  
of Adjustment, Mount Laurel Township, New Jersey, being an applicant under Zoning Ordinance and  
relates to premises \_\_\_\_\_ ;  
that on \_\_\_\_\_, 20\_\_\_\_, he gave written notice of the hearing of this application to each  
and all of the owners of the property and/or those public agencies required by law affected by said  
application, in the form attached hereto, and according to the attached lists, and in the manner indicated  
thereon.

Respectfully,

\_\_\_\_\_  
Applicant

Sworn to before me, this

\_\_\_\_\_ day of

\_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
A Notary Public of New Jersey

\_\_\_\_\_  
(To be signed by the person  
who served the notices.)

Attached to this affidavit is a list of the property owners and public agencies served, showing method of service and Tax Map designation. Allow ten days for services. Do not count mailing or service dates.

**NOTICE TO BE PUBLISHED IN OFFICIAL NEWSPAPER**

**TOWNSHIP OF MOUNT LAUREL  
ZONING BOARD OF ADJUSTMENT**

A PUBLIC HEARING of Mount Laurel Township Zoning Board of Adjustment of the Township of Mount Laurel in the County of Burlington and the State of New Jersey, will be held WEDNESDAY, \_\_\_\_\_, Commencing at 7:00 p.m. in the Meeting Room of the Mount Laurel Municipal Center, 100 North Mount Laurel Road, Mount Laurel, New Jersey, on the appeal or application of \_\_\_\_\_, for a variance or other relief so as to permit (be specific on all variances requested):

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

on the premises located at \_\_\_\_\_  
\_\_\_\_\_ in a \_\_\_\_\_ zone and designated as Block \_\_\_\_\_ Lot \_\_\_\_\_ in the Mount Laurel Township Tax Map.

This matter is known as file number \_\_\_\_\_ in the Zoning Board of Adjustment records and is available for public inspection at the Zoning Board of Adjustment office during normal business hours.

Any interested party may appear at said hearing and participate therein in accordance with the rules of the Zoning Board of Adjustment.

\_\_\_\_\_  
(Name of Applicant)



**NAME**

**ADDRESS**

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\_\_\_\_\_  
(Signature)

NAME OF DEPONENT (type/print)

POSITION OR TITLE

Sworn to and Subscribed before :  
Me this                    day of

, 20

:

:

:

\_\_\_\_\_  
**NOTE TO APPLICANT** : In the event a corporation or partnership is listed in a paragraph 3 above,  
and authorized officer or partner of the listed entity shall also file an affidavit in the same form as this  
one listing names of owners of 10% or more in that entity.

MOUNT LAUREL TOWNSHIP ZONING BOARD OF ADJUSTMENT  
CONSENT TO EXTENSION OF TIME FOR DECISION

Re: Calendar Number \_\_\_\_\_

Date: \_\_\_\_\_

It appearing that, due to the complex nature of applicant's application for

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the Board of Adjustment will not be able to properly review the application by \_\_\_\_\_,  
20\_\_\_\_, when the statutory time approval expires;

It is on this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_

Agreed by and between the applicant, \_\_\_\_\_,

And the Board of Adjustment of the Township of Mount laurel that the time for decision shall be  
extended to \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
(Attorney for Applicant)

\_\_\_\_\_  
Secretary of the Board

